



*Life*  
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# Workshop "How-to-write a LIFE Proposal"

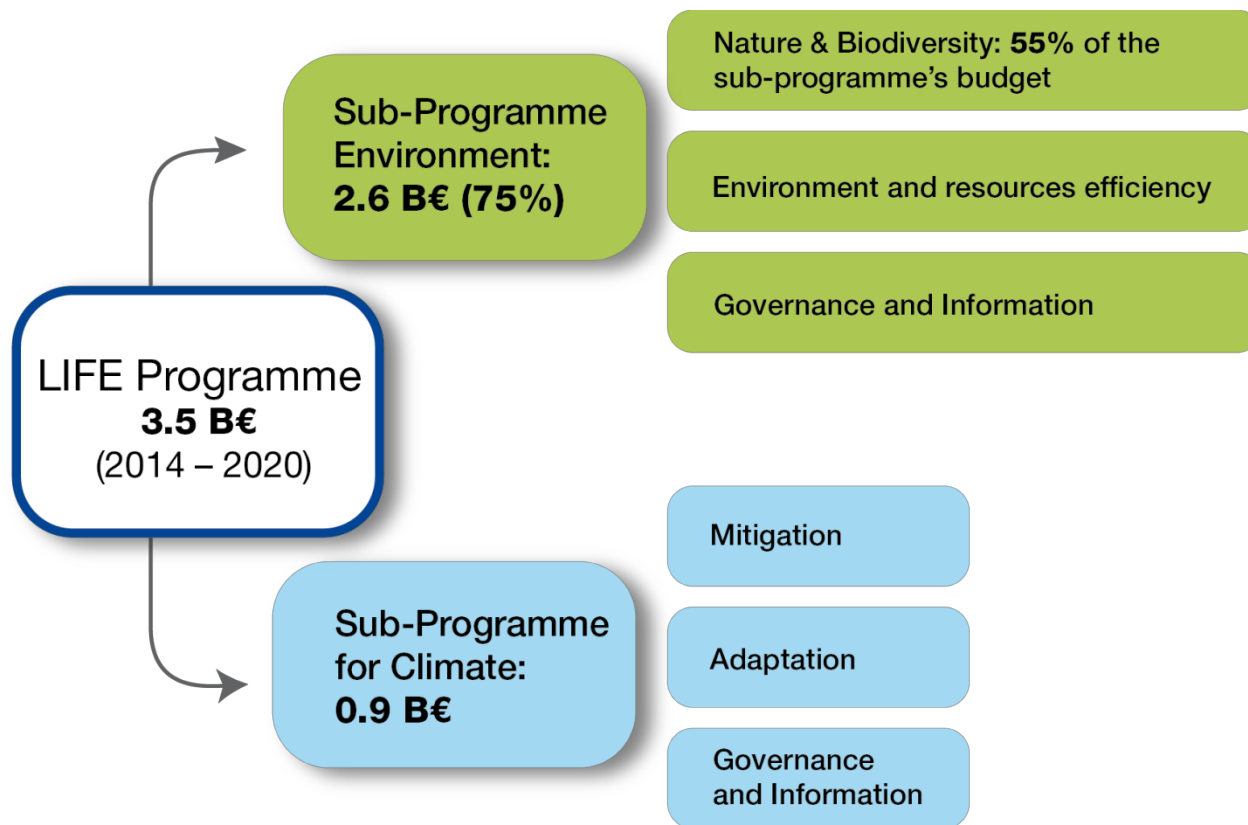
7<sup>th</sup> May 2019, Semeli Hotel, Nicosia



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# LIFE 2014-2020 : PRIORITY AREAS & BUDGET



## LIFE CALL 2019

- ❑ Two application procedures for the 2019 call:
  - ✓ **two-stage approach** based on a concept note followed by a full proposal – **Sub-Programme ENV**
  - ✓ **one-stage approach** based only on a full proposal – **Sub-Programme CLIMATE ACTION**

# LIFE 2019 – DEADLINES AND BUDGET

## LIFE Call 2019 opening: 4 April 2019

AREA	CLOSING C.N.	CLOSING Full P.	BUDGET 19	~ % vs 2018
CLIMATE	n.a.	12-Sep-19	€ 57.7 Mill.	+ 15.6 %
ENV-RE	17-Jun-19	Feb-20	€ 78.59 Mill.	-1.8%
NAT	19-Jun-19	Feb-20	€ 136.9 Mill.	+ 6,5%
GIE	19-Jun-19	Feb-20	€ 9.15 Mill.	+ 1,6%
IPE	5-Sep-19	14 March-20 (tbc)	€ 97 Mill.	+ 3%
IPC	5-Sep-19	14 March-20 (tbc)	€ 26 Mill.	+ 13,3%
TAE*	n.a.	08-Jun-19	€ 0.98 Mill	+5.1%
TAC*	n.a.	08-Jun-19	€ 0,3 Mill	+ 0%

\*: The **submission process** is explained in the [Participant Portal Online Manual](#) (together with detailed instructions for the IT tool)

# THE 2 STAGE APPLICATION FOR TRADITIONAL PROJECTS UNDER THE SUB-PROGRAMME ENVIRONMENT

## RATIONALE FOR THE 2 STAGE APPLICATION

- ✓ Simplification of the application process and evaluation of LIFE traditional projects
- ✓ Easier procedure & faster feedback
- ✓ Need to address the decreasing number of applications for LIFE co-financing in recent years

# WHAT IS LIFE 2 STAGE APPLICATION APPROACH?

- ✓ New simplified two-stage approach

1  
Concept note

2  
Full proposal

- ✓ **Only** for Environment sub-programme
- ✓ **Only** for traditional projects

## **STAGE 1: CONCEPT NOTE**

### **WHAT SHOULD THE CONCEPT NOTE INCLUDE:**

- ✓ **Information about the Coordinating Beneficiary**
- ✓ **Description of the environmental problem targeted (for environment and information & governance strands) / description of species, habitats, biodiversity issues targeted by the project (for nature and biodiversity strands)**
- ✓ **Project objectives**



## **STAGE 1: CONCEPT NOTE**

### **WHAT SHOULD THE CONCEPT NOTE INCLUDE:**

- ✓ **The project partners (information on the coordinating and associated beneficiaries, and co-financers of the project)**
- ✓ **Description of the project actions**
- ✓ **Expected results and impacts of the project**
- ✓ **The sustainability of project results**
- ✓ **Project risks and constraints**

## STAGE 1: CONCEPT NOTE

### WHAT SHOULD THE CONCEPT NOTE INCLUDE:

- ✓ The EU added value of the project (understood at this stage as the contribution to LIFE priorities and objectives)
- ✓ The pilot or demonstration character of the project (and/or best practice for nature and biodiversity strand)
- ✓ An indicative budget for the project

**10 pages in total !**

## STAGE 1: CONCEPT NOTE

### WHAT SHOULD THE CONCEPT NOTE **NOT** INCLUDE:

- ✓ Signed commitments
- ✓ Maps, pictures, attachments

Applicants must submit their concept notes to the Contracting Authority via eProposal by the **17/06/2019, 16:00 Brussels local time for ENV/RE** and by the **19/06/2019 16:00 Brussels local time for NAT/BIO and GIE**

Be aware: at the evaluation stage, the concept note must fulfil the same eligibility criteria of the full proposal

The applicants with the best ranked concept notes will be invited (**end October 2019**) to submit a full proposal using the web tool eProposal available via the LIFE web page.

# SELECTION CONCEPT NOTES AND FULL PROPOSALS

## CONCEPT NOTE - ELIGIBILITY CRITERIA

- ✓ contributes to one or several of the general objectives set out in Article 3 of the LIFE Regulation and of the applicable specific objectives in Articles 10, 11 and 12 of the LIFE Regulation,
- ✓ falls within the scope of the priority area (as set out in Article 9 of the LIFE Regulation) of the LIFE sub-programme for Environment under which the project proposal was submitted
- ✓ takes place in the Union and/or territories to which the Treaties and relevant acquis apply or it fulfils one of the exceptions laid down in Articles 5 and 6 of the LIFE Regulation and specified in the Guidelines for applicants 2017, and

# CONCEPT NOTE - ELIGIBILITY CRITERIA

- ✓ corresponds to one of the following project types as defined in Article 2 (a), (b), (c) and (h) of the LIFE Regulation:
  - Pilot projects
  - Demonstration projects
  - Best practice projects
  - Information, awareness and dissemination projects.
- ✓ is not focused on research or dedicated to the construction of large infrastructure



# CONCEPT NOTE - ELIGIBILITY CRITERIA

Compliance with eligibility criteria specific to each priority area:

- ✓ priority area **Environment and Resource Efficiency** must contain actions that lead to substantial and measurable direct effects on the environmental and/or climate action issue(s) targeted.
- ✓ priority area **Nature and Biodiversity**, must dedicate at least 25% of the eligible budget to concrete conservation actions.
- ✓ priority area **Environmental Governance and Information** must contain actions that lead to substantial and measurable direct or indirect effects on the environmental issue(s) targeted by causing substantial and measurable direct effects on the environmental governance, information, and/or awareness and dissemination issue(s) targeted.

# CONCEPT NOTE - AWARD CRITERIA

<b>Concept Note Award Criteria</b>	<b>Minimum pass score*</b>	<b>Maximum score</b>
1. Overall quality of the proposal	5	20
2. Overall EU added value	10	30
<b>Overall (pass) scores</b>	<b>15</b>	<b>50</b>

# CONCEPT NOTE - AWARD CRITERIA

## 1. Overall quality of the proposal

- ✓ clarity of the intervention logic of the proposal (including the description of the pre-operational context)
- ✓ its feasibility
- ✓ and indicative value for money.

## 2. Overall EU added value

- ✓ the project contribution to the LIFE priorities
- ✓ its expected impact
- ✓ and the sustainability of the project results

## FULL PROPOSAL – ELIGIBILITY CRITERIA

- ✓ Set of YES/NO questions similar to those for Concept Notes
- ✓ If all YES the proposal is retained in the short list + reserve list (if applicable based on award score)
- ✓ If it fails even in only one question then the project is rejected

**Attention:** major changes CN vs FP not allowed!

- Limited flexibility CN vs FP: objectives, actions, partnership, budget.
- Should not call into question the CN evaluation but can be more ambitious in terms of impact!
- Budget: not more than 10% increase EC contribution
- Changes must be detailed and justified in form A7

- AW 1 TECHNICAL COHERENCE AND QUALITY
- AW 2 FINANCIAL COHERENCE AND QUALITY
- AW3 EU ADDED VALUE: EXTENT AND QUALITY OF THE CONTRIBUTION TO THE SPECIFIC OBJECTIVES OF THE PRIORITY AREAS OF THE LIFE SUB-PROGRAMME FOR ENVIRONMENT
- AW 4 EU ADDED VALUE: SUSTAINABILITY (CONTINUATION, REPLICATION, TRANSFER POTENTIAL)
- AW5 CONTRIBUTION TO THE PROJECT TOPICS
- AW6 EU ADDED VALUE: SYNERGIES AND TRANSNATIONALITY

# FULL PROPOSAL - AWARD CRITERIA

Award criteria		Minimum pass score (*)	Maximum score
Technical and Financial coherence and quality			
1	Technical coherence and quality	10	20
2	Financial coherence and quality (including value for money)	10	20
EU added value			
3	Extent and quality of the contribution to the specific objectives of the priority areas of the LIFE sub-programme for Environment	10	20
4	Sustainability (continuation, replication, transfer)	8	15
Overall (pass) score		50 (*)	
Bonus			
5	Contribution to the project topics	—	0 or 5 or 10
6	• Synergies (including multipurpose and integration/ complementarity (max. 8 points), Green Public Procurement (max. 1 point), Ecolabel (max. 1 point), and uptake EU-research results (max. 1 point))	—	15
	• Transnational (max. 4 points)		
<b>Maximum score</b>			<b>100</b>


✓ **6 criteria detailed in:**






- the evaluation guidelines (*applicant's package*)
- The MAWP 2018-2020

✓ **criteria 5 & 6 are bonus points**

# INDICATIVE TIMETABLE :

## APPLICATION ENVIRONMENT SUB-PROGRAMME



Timeline	Phases
17/19 June 2019	 Submission of concept note <i>Max 10 pages + high-level budget</i>
June-September 2019	 Evaluation of concept note
October 2019	 Invitation for full proposal
February 2020	 Submission of full e-proposal
July 2020	 Signature of grants

# AWARD CRITERIA

Award criteria		Minimum pass score (*)	Maximum score
Technical and Financial coherence and quality			
1	Technical coherence and quality	10	20
2	Financial coherence and quality (including value for money)	10	20
EU added value			
3	Extent and degree of quality of the contribution to the LIFE sub-programme for Climate Action priority areas and related specific objectives contained in Articles 14, 15 and 16 of the LIFE Regulation	10	20
4	Sustainability (continuation, replication, transfer)	8	15
Overall (pass) score		50 (*)	
Bonus			
EU added value: contribution to the implementation of the Paris Agreement			
5	Contribution to the Climate Action policy areas set out in Section 4	—	0 or 5
	Contribution to the detailed work areas contained in the LIFE Climate Action annual call for proposals	—	0 or 5
6	• Synergies (including multipurpose and integration/ complementarity (max. 8 points), Green Public Procurement (max. 1 point), Ecolabel (max. 1 point), and uptake EU-research results (max. 1 point))	—	15
	• Transnational (max. 4 points)		
<b>Maximum score</b>			<b>100</b>

✓ **6 criteria** detailed in:

- the evaluation guidelines (*applicant's package*)
- The MAWP 2018-2020




✓ **Criteria 5 & 6** are bonus points





# INDICATIVE TIMETABLE : APPLICATION CLIMATE ACTION SUB-PROGRAMME



Timeline	Phases
12 September 2019	 Submission of proposals
September 2019 – May 2020	 Evaluation of proposals and revisions
May 2020	 Signature of grants

## INFORMATION SOURCES

- ✓ LIFE Web site – It contains everything you need:  
<https://ec.europa.eu/easme/en/life>
- ✓ LIFE Regulation – priority areas
- ✓ MAWP (Multi-annual work programme) – project topics
- ✓ Application Packages
- ✓ Guides for evaluation of LIFE project proposals
- ✓ Eventually, specific information, guidelines designed by your National Contact Point



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# Thank you for your attention !

Websites: <https://ec.europa.eu/easme/en/life>  
<http://lifecyclamen.com.cy/>

## Contact Details

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